

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 1**

**Sht. No. 1816
June 23, 2015**

OFFICIAL MINUTES

Members Present: Carl Calarco, Connie Hellwig, Nicole Klein, William Murphy, Roger Spell & Leonard Zlockie, James Wiley (sworn in as new board member)

Members Absent: None

Staff Present: Mark Ward, Melissa Sawicki, Aimee Kilby, Robert Miller & Connie Poulin

Staff Absent: None

Others Present: Sharon Turano (The Villager) and Jann Wiswall (Eville Times)

Call to order of meeting

President Calarco called the regular meeting of June 23, 2015 of the Ellicottville Central School Board of Education to order at 8:00 p.m. The pledge to the flag of the United States was recited. The meeting started later than the usual 7:30 start time due to the Board taking a tour of the Capital Project area, as well as the public hearing regarding the use of Repair Reserve funds not to exceed \$70,000 for roof repairs.

Roll Call

All Present

Changes, Additions and Deletions to the Agenda

13a. New Business move to 6a.

Moved by _____, seconded by _____ upon the recommendation of Carl Calarco, Board President, approval of the appointment of James Wiley to the position of Board Member effective immediately. Mr. Wiley's term will run from June 23, 2015 until June 30, 2016. This is the seat vacated by the resignation of Mrs. Michelle Cortez who resigned effective May 19, 2015. The oath of office will be administered to Mr. James Wiley.

14. Personnel:

b. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Temporary Part-Time Summer Cleaners effective tentatively July – August 2015:

Douglas Bliss	5 hours per day (Bus Garage)	\$8.75 per hour
Don Howard	8 5 hours per day	\$8.85 per hour
Dlo Bickell	5 hours per day	\$10.00 per hour
Anne Golley	5 hours per day	\$8.85 per hour
Jennifer Hasper	8 hours per day	\$9.35 per hour
Cathy Dunkleman	8 hours per day	\$8.85 per hour
Karen Chapman	5 hours per day	\$8.75 per hour

e. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Advisors for the 2015-2016 school year:

6 th Grade	•Lynette Sexton, Shannon Palmatier
7th Grade	• Helena Brierton
8th Grade	• TBD
9th Grade	• Matt Finn, Dave McCann
10th Grade	• Jaye Zelko
11th Grade	• Glenn Hall, Matt Finn
12th Grad	• TBD
6-12 Student Council	•Jaye Zelko
National Honor Society	•Blair Wood
Ellicon Yearbook	•Carrie Bauer, Chris Edwards
Play Directors	•Crystal Wilder, Pat Waldron, Jaye Zelko
French Club	•Dolores Whistler
Spanish Club	•Jaye Zelko
Stage or Jazz Band (1)	•Crystal Wilder
Jazz Chorus Director	•Pat Waldron

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 2**

**Sht. No. 1816
June 23, 2015**

Detention Monitors	•TBD Cathy Dunkleman (substitute)
Audio-Visual Dir/ETV	•Chris Edwards
OM Coordinator	•Colleen Bower
OM Advisors	•Leah Klahn, TBD
Scholastic Challenge	•Ann Chamberlain
Ski Club	•Glenn Hall
Computer Lab Monitor	•Pam Illig Cathy Dunkleman (substitute)
Homework Club/Academic Tutor	•Heather Reed, Sandy Tomblin, Gay Fitzpatrick, Lynette Sexton, Shannon Palmatier, Elizabeth Weber, Dan LaCroix, Carrie Bauer, TBD
ESPRA	•Holly Richardson
Ecology Club & Envirothon	•Glenn Hall
Varsity Club	•Chad Bartoszek
Music Association	•Crystal Wilder, Pat Waldron, Kathy Weller
Web Master	•Chris Edwards
Peer Tutor Coordinator	•Carrie Bauer
Robotics Team Coach(es)	•Blair Wood, Chris Edwards
Trap Team	TBD
After School Office Aide	•Tina Barrett
Sub Caller	•Tina Barrett
Common Core Specialists	TBD

- g.** Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to accept a letter of resignation for retirement purposes from Richard Hadley (part-time cleaner) effective June 25, 2015.
- h.** Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to accept a letter of resignation from Samantha Woodin (part-time teacher aide) effective June 26, 2015.
- i.** Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to appoint Samantha Woodin to the substitute teacher list (non-certified) at a rate of \$75.00 per day.

Statements and questions from the audience (Public Comment)

None

Approve Agenda

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the June 23, 2015 Board of Education meeting with additions and changes as noted.

**Yes – 6
No – 0
Carried**

Presentations & Reports

Moved by Hellwig, seconded by Klein, upon the recommendation of Carl Calarco, Board President, approval of the appointment of James Wiley to the position of Board Member effective immediately. Mr. Wiley's term will run from June 23, 2015 until June 30, 2016. This is the seat vacated by the resignation of Mrs. Michelle Cortez who resigned effective May 19, 2015. The oath of office will be administered to Mr. James Wiley.

**Yes – 6
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 3**

**Sht. No. 1816
June 23, 2015**

Communications, Commendations

- a. Capital Project (update) – Superintendent Ward stated that the Board Members just took a walk through of the capital project area. He stated that they are starting to put up the baskets, clocks and scoreboards. Superintendent Ward added that they will start putting in the wood floor in the next few days and the project should take about five weeks. He stated that work is still being done to determine the tech needs. Work will begin in the classrooms on Friday. Walls will be torn out of the hallway and work will begin on the air exchange in the elementary end of the building. Superintendent Ward stated it will be a busy summer.
- b. Thank you card from Kim Woodarek
- c. Chautauqua Cattaraugus Athletic Association – Baseball Team Sportsmanship Award 2014-2015 season.

Informational Items

- a. Strategic Planning (update) – Connie Poulin stated that she will have updated information on the community survey results for the next board meeting. She stated that 232 surveys were completed. Work will be done over the summer on the staff and student survey so it can be handed out in September.
- b. Tentative Board Meeting dates 2015-2016. Dates will be formally approved at the July 7, 2015 Reorganizational Meeting.
- c. Smart School Bond Act – passed in November 2014. Ellicottville was approved for \$344,000. The lowest of any Western New York School. The amounts are based on wealth. ECS is looking at Clear Touch Interactive Screens for each classroom, security cameras and a new telephone system. Proposals have to be submitted by July 26, 2015. The committee will report back to the board as more information becomes available.

Superintendent's Report

- a. Superintendent Ward prescreened 18 candidates for the elementary teacher position. Mrs. Poulin and a committee of teachers will interview the 5 finalists tomorrow.
- b. An interview team met with 3 finalists for the business teacher position.
- c. Create a new teacher position this evening. Not quite ready to post. When ready, the job will be posted in house.
- d. Quite a few teacher aide positions to fill. Not ready this evening. Would like to look a bit more at wages. Aides will be primarily in the elementary and for a 12:1:1 program. Will appoint quite a few at the July 7th board meeting.
- e. Bus C22 on Auctions International. Bids came in very low. Dave is going to contact the bus company and see what we can get for a trade in.

Consent Items

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meeting of June 2, 2015
- b. Acknowledgement of the June 3, 2015 and the June 17, 2015 Claims Auditor Reports
- c. Approval of May 2015 Treasurer's Report

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 4**

**Sht. No. 1816
June 23, 2015**

Committee Reports

Buildings, Grounds & Transportation: Roger Spell stated that the committee discussed the trade in of two buses for the lease of new ones. The district will receive \$70,000 and \$90,000. Dave Pelton will purchase a new truck cap from Haines in Salamanca for \$900. The cost of a used one was around \$700. A new Wise Feed Welder will be purchased for the bus garage in the amount of \$755. Kevin Blendinger and crew will be extremely busy this week setting up graduation at Holiday Valley. Everything will have to be broken down and taken back to the school Saturday am, because there is a wedding at the Valley on Saturday. The maintenance department is also moving all of the items out of the classrooms that will be under construction. Kevin volunteered to patch the HS roof, but his department is very busy, so it will be included in the roof repair project (which will also cover the cafeteria roof). The Committee took a tour of the roof and saw where the repairs are needed (public hearing held prior to June 23, 2015 board meeting to use repair reserves not to exceed \$70,000). Work will need to be done on the modified softball field. Umpires deemed the field unplayable. Steve Beattie will give the district advice on the softball field project. \$82,000 worth of equipment has been ordered for the new weight room with another \$27,000 being given by the vendor. The new weight room facility will have around \$100,000 worth of brand new equipment. Instead of building a new loading dock (to the tune of \$20,000) the money will be used towards sound and projection equipment for the new multi-use facility. Superintendent Ward stated that Mrs. Williams is suggesting raising the breakfast and lunch prices in the cafeteria for the 2015/2016 school year. These increases will be approved at the July 7, 2015 Board Reorganizational Meeting. The NYS auditor stated that they do not expect the cafeteria to make a profit or even break even. He said that schools should have a line item in the budget. Superintendent Ward suggested the board make future plans. Superintendent Ward suggested the possibility of looking into re-doing the kitchen in a future capital project.

Old Business
None

New Business

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the Board of Education authorizing Aimee Kilby, District Treasurer to make year-end transfers up to June 30, 2015.

**Yes – 7
No – 0
Carried**

Moved by Klein, seconded by Wiley, approval of Mark J. Ward, Superintendent and Board Members (Carl Calarco, William Murphy & Roger Spell) to attend the NYSSBA Conference in New York City October 18-20, 2015 at the expense of the district.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to authorize Aimee Kilby, District Treasurer, to withdraw \$46,171.94 from the EMBLR Money Market account at M&T and deposit it into the General Fund at M&T (to cover expenses related to retiree (staff) sick days.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to create the following position: Generalist in Middle Childhood Education (Grades 5-9) and Special Education tenure areas commencing on September 1, 2015.

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 5**

**Sht. No. 1816
June 23, 2015**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Holiday Valley to use a portion of ECS property to facilitate walk out paths for Archers competing in the International Bow Hunter World Championship on August 7th & 8th, 2015. Holiday Valley employees may be on the grounds prior to the event, preparing the area. The motion and second were rescinded. Motion by Hellwig, second by Spell upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Holiday Valley to use a portion of ECS property to facilitate walk out paths for Archers competing in the International Bow Hunter World Championship on August 7th & 8th, 2015. Holiday Valley employees may be on the grounds prior to the event, preparing the area. The new motion includes the following information: the area involved in the request will be the District's North West property edge.

**Yes – 7
No – 0
Carried**

Moved by Wiley, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Ellicottville Central School providing transportation for the Great Valley Summer Youth Program the months of July and August 2015.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a memorandum of Understanding between SUNY College of Environmental Science and Forestry and the Ellicottville Central School District for the 2015/2016 school year.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of 2015 1st Annual Heads Up Youth Football Camp sponsored by the Ellicottville Little Eagles & Franklinville Panthers. This camp is for students grades 3rd – 8th and will be instructed by Coach Chad Bartoszek and the Coaching Staff of the Franklinville/Ellicottville Titans. The camp will be held the last week in July.

**Yes – 7
No – 0
Carried**

Personnel

Moved by Spell, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Patricia Waldron as the Assistant Track Coach (combined with Franklinville) for the 2014/2015 school year at a salary of \$2,835.

**Yes – 7
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Temporary Part-Time Summer Cleaners effective tentatively July – August 2015:

Douglas Bliss	5 hours per day (Bus Garage)	\$8.75 per hour
Don Howard	5 hours per day	\$8.85 per hour
Anne Golley	5 hours per day	\$8.85 per hour
Jennifer Hasper	8 hours per day	\$9.35 per hour
Cathy Dunkleman	8 hours per day	\$8.85 per hour
Karen Chapman	5 hours per day	\$8.75 per hour

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 6**

**Sht. No. 1816
June 23, 2015**

Moved by Klein, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept a letter of resignation from Chris Prey (P/T Teacher Aide) effective June 26, 2015.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Theresa Hart to the substitute teacher list (certified) at a rate of \$85.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Advisors for the 2015-2016 school year:

6 th Grade	•Lynette Sexton, Shannon Palmatier
7th Grade	• Helena Brierton
8th Grade	• TBD
9th Grade	• Matt Finn, Dave McCann
10th Grade	• Jaye Zelko
11th Grade	• Glenn Hall, Matt Finn
12th Grad	• TBD
6-12 Student Council	•Jaye Zelko
National Honor Society	•Blair Wood
Ellicon Yearbook	•Carrie Bauer, Chris Edwards
Play Directors	•Crystal Wilder, Pat Waldron, Jaye Zelko
French Club	•Dolores Whistler
Spanish Club	•Jaye Zelko
Stage or Jazz Band (1)	•Crystal Wilder
Jazz Chorus Director	•Pat Waldron
Detention Monitors	•TBD
	Cathy Dunkleman (substitute)
Audio-Visual Dir/ETV	•Chris Edwards
OM Coordinator	•Colleen Bower
OM Advisors	•Leah Klahn, TBD
Scholastic Challenge	•Ann Chamberlain
Ski Club	•Glenn Hall
Computer Lab Monitor	•Pam Illig
	Cathy Dunkleman (substitute)
Homework Club/Academic Tutor	•Heather Reed, Sandy Tomblin, Gay Fitzpatrick, Lynette Sexton, Shannon Palmatier, Elizabeth Weber, Dan LaCroix, Carrie Bauer, TBD
ESPRA	•Holly Richardson
Ecology Club & Envirothon	•Glenn Hall
Varsity Club	•Chad Bartoszek
Music Association	•Crystal Wilder, Pat Waldron, Kathy Weller
Web Master	•Chris Edwards
Peer Tutor Coordinator	•Carrie Bauer
Robotics Team Coach(es)	•Blair Wood, Chris Edwards
Trap Team	TBD
After School Office Aide	•Tina Barrett
Sub Caller	•Tina Barrett
Common Core Specialists	TBD

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 7**

**Sht. No. 1816
June 23, 2015**

Moved by Murphy, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to appoint Scott Wilson, Bill Delity and Kelly McMahon as Common Core Specialists for the 2014-2015 school year with a stipend of \$600 each.

**Yes – 7
No – 0
Carried**

Moved by Wiley, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to accept a letter of resignation for retirement purposes from Richard Hadley (part-time cleaner) effective June 25, 2015.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to accept a letter of resignation from Samantha Woodin (part-time teacher aide) effective June 26, 2015.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to appoint Samantha Woodin to the substitute teacher list (non-certified) at a rate of \$75.00 per day.

**Yes – 7
No – 0
Carried**

Principals Reports

Connie Poulin – Elementary Principal/CSE-CPSE Chairperson

1. Two Elementary Teacher are participating in a Live Liver Donation
2. Tours for new families coming to ECS or families returning to ECS
3. Recent PTO Activities: Lip Sync and Field Day
4. Daddy-Daughter Dance well attended as Student Council Fundraiser – thought for future to alternate years with a Mother-Son event.
5. Elementary Spring Concert – Feedback and planning for next year
6. Meeting with Pastor Jon Nicolson
7. Elementary Position interviews
8. Aide Positions – interviewing this week and next week
9. Field Testing for NYSED – 4th Grade Reading, 5th Grade Writing
10. Nine Elementary Perfect Attendance Awards and 13 Nearly Perfect Attendance Awards
11. Big Picture and BOCES CTE Graduation
12. Winding Down with Annual Reviews
13. Continued Collaboration with University of Rochester
14. Twenty student scheduled to participate in ESY (Extended School Year) for Special Education
15. Executive Session at end of meeting for a Special Education Situation

Robert Miller – MS/HS Principal

- a. 8th Grade Fieldtrip to Washington, DC: Matt Finn has been emailing parents with updates regarding how the day has gone and where and what the students have been doing. Well received.
- b. Graduation Update
- c. Final Exams
- d. 2015-2016 Calendar, Master Schedule, Interviews, Summer Curriculum Work

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 8**

**Sht. No. 1816
June 23, 2015**

Policies

None

Discussion Items:

None

CSE/CPSE Recommendations:

Moved by Hellwig, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following resolution: **BE IT RESOLVED** by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500167, 900500457, 900500059, 900500757, 900500568, 900500800, 900389329, 900500824, 900500760, 900500751, 900398338, 900390862, 900500348, 900500790, 900365391, 900447003, 900398320, 900500859, 900500844, 900500846, 900500847, 900500757, 900423395, 900440337, 900500298, 900500506, 900500809, 900500808, 900500414, 900500413) at its meeting on June 23, 2015 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (May 1-31, 2015).

**Yes - 7
No - 0
Carried**

Executive Session

Moved by Zlockie, seconded by Spell to enter into executive session at 9:38 pm to discuss a Special Education case.

**Yes - 7
No - 0
Carried**

Moved by Wiley, seconded by Murphy, to come out of executive session at 10:30 pm and return to the regular meeting.

**Yes - 7
No - 0
Carried**

Adjournment of Meeting

Moved by Klein, seconded by Hellwig, to adjourn the regular meeting of June 23, 2015 at 10:31 p.m.

**Yes - 7
No - 0
Carried**

District Clerk

Deputy District Clerk